COMMONWEALTH OF AUSTRALIA
NATIONAL SERVICE ACT 1951-1964

REGISTRATION FORM

Read carefully the instructions and notes on and accompanying this form before you start to fill it in. You must answer each item; if it does not apply to you, write "Nil". Use ink, write clearly, and check your answers. You must also sign the form with your usual signature.

1. Surname (in BLOCK letters). .................................................................

2. Christian names (in full) ........................................................................

3. Usual place of living, stating—
   (a) the house number, street and town or suburb in which you live. (Do not give an address care of a Post Office.) ..........................................................
   (b) the Local Government Area, e.g. Municipality, Shire, Roads Board District, etc., in which you live ..........................................................
   (c) the telephone number where you live ..................................................

4. Present place of residence (if the same as your usual place of living, write "as above", but if different, state—(a) the house number, the street, the town or suburb; (b) the Local Government Area; and (c) the telephone number of your present place of residence) ........................................................................

5. Date of birth—The day of ................................................................. 19...

6. Country of birth (if Australia, state city or town, and State or Territory) .................................................................................................

7. If not born in Australia, state date of last arrival in Australia (READ note about item 7)........................................................................

8. State whether you are a "natural born" or "naturalized" British subject.

   If naturalized, state place and date of naturalization ................................

9. If suffering from serious physical handicap, for example, if you are blind or crippled, give particulars; also state whether in receipt of an invalid pension ..................................................................................

10. (a) Age at which you completed your full-time schooling ............ years and months.

    (b) Grade or form number of the school class you were then attending

    (READ note about item 10 (b)) ..........................................................

    (c) If you attended a secondary school state the highest qualification you obtained

    (READ note about item 10 (c)) .........................................................

    (d) Give particulars of educational qualifications obtained after leaving secondary school (READ note about item 10 (d)).

11. (a) If you are a student now, state—

    (i) Whether full time or part time.

    (ii) Whether day, evening or correspondence

    (iii) Name of school, college, university, etc.

    (iv) Course of study

    (v) Stage reached

12. If you intend to become a student or to undertake further studies on completion of your present course, state—

    (i) Proposed course of study

    (ii) Intended date of commencing course

    (iii) Whether full time or part time

    (iv) Whether day, evening or correspondence

    (v) Name of proposed school, college, university, etc.

13. (a) State whether you are single, married, widowed or divorced

    (b) If married, state (i) full name of wife

    (ii) date of marriage the day of 19 ..., and (iii) place of marriage...

    (c) If you intend to marry in less than six months from now, state intended date of marriage

    (d) If you are widowed or divorced and have dependent children, give full names and dates of birth of children

14. If you are an employee (READ note about item 12) state—

    (a) Your employer's name

    (b) Address of place where you work

    (c) Your usual occupation with your employer

15. If you are an apprentice (READ note about item 13) state (a) date of commencement of apprenticeship, the day of 19 and (b) date of expected completion of apprenticeship, the day of 19

NSI Rev. 12/64.
14. If you are engaged in business on your own account (READ note about item 14) state—
   (a) Name of your business
   (b) Address of your business
   (c) Nature of your business
   (d) If you employ other persons, how many
15. If you have not started work since leaving school, university, technical college, etc., but intend to do so soon, give particulars
16. If you are unemployed, state reason and give particulars of your usual occupation (READ note about item 16)
17. If you are a member of the Citizen Forces, state—
   (a) Whether Citizen Naval Forces; Citizen Military Forces; or Citizen Air Force
   (b) Unit and service number (READ note about item 17 (b))
   (c) Date of joining the Force
18. If you have applied, or intend to apply, to join the Citizen Forces, state—
   (a) Whether Citizen Naval Forces; Citizen Military Forces; or Citizen Air Force
   (b) Unit
   (c) Date of application or intended application
19. To be completed only by persons who are not British subjects but who wish to volunteer for national service (READ Instruction 3)–
   (a) Nationality
   (b) Alien Registration Certificate or Alien Reference Number
20. To be completed only by persons who are not British subjects who wish to volunteer for national service before reaching age 20. (READ Instruction 4)–
   State reason for volunteering for earlier call up
21. Particulars of your next of kin (READ note about Item 21)–
   Name (in full)________________________ Relationship________________________
   Address ____________________________________________________________________
   I CERTIFY that the above information is true and correct.
   Date _______________________________________________________________________
   Usual Signature of Person Registering (READ Instruction 5)____________________

Instructions for Posting. After detaching the N.S. 1a sheet, fold this form, commencing from the top along the lines on this side of the form, and seal it, using the glued strip, so that the address is on the outside. Add to the printed address the name of the capital city of the State in which you usually live. If you live in the Australian Capital Territory insert “Sydney”, or in the Northern Territory insert “Adelaide”. The form should then be posted. No envelope or stamps are necessary.

NATIONAL SERVICE REGISTRATION PAPERS ONLY

Registrar,
National Service Registration Office,
Department of Labour and National Service,
COMMONWEALTH OF AUSTRALIA
DEPARTMENT OF LABOUR AND NATIONAL SERVICE
National Service Act 1951-1954

INSTRUCTIONS AND NOTES FOR COMPLETING REGISTRATION FORM

Please read these instructions carefully

1. The Registration Form must be filled in by every male person who—
   • is a British subject and is ordinarily resident in Australia, and
   • turns 20 during a half yearly period notified by the
     Minister for Labour and National Service in the
     Commonwealth Gazette, irrespective of where he lives or of his occupation.

   If you have recently arrived in Australia and you or your
   family intend to make your home in Australia, you are
   considered to be ordinarily resident in Australia as from the
time of your arrival.

   The only British subjects who do not have to register are—
   • Members of the Permanent Naval, Military or Air Forces;
   • Aboriginal natives of Australia, that is to say, full
     blooded aboriginal natives, half castes, or persons with
     an admixture of aboriginal blood living as aboriginal
     natives or among aborigines (other than those
     aboriginal natives described in the Regulations); and
   • Diplomats as described in section 18 of the National
     Service Act.

   If you cease to be within one of these three classes of
   persons you must register within 14 days.

2. There will be two registrations of 20-year-olds each
   year: the first will be held for those turning 20 in the half-
   year 1st January to 30th June; the second will be for those
   turning 20 in the half-year 1st July to 31st December. For
   each registration the Minister will fix a registration date and
   public announcements of this will be made.

   If you turn 20 in a half-yearly period notified by the
   Minister, you must register within 14 days of the registration
   date fixed even if by then you are not 20. If you fail to register
   within 14 days of the registration date fixed you will be liable
   to a penalty of up to £50 and to be called up regardless of the
   result of the ballot referred to later.

   If you are absent from Australia at the time when your age
   group is required to register, you must register within 14 days
   of return to Australia.

3. Male persons who are not British subjects are not
   required to register. If they wish to volunteer for national
   service, they must register by completing the Registration
   Form.

4. Male persons (including those who are not British
   subjects) who—
   • have attained the age of 18 years and 9 months;
   • are not yet in an age group called upon to register, and
   • have a good reason for volunteering for national
     service ahead of the normal call-up and wish to do so;
   must complete the Registration Form.

5. If a person required to register is so physically or
   mentally incapacitated that he is personally unable to complete
   the Registration Form, the person in whose custody, care or
   control he is must complete and sign it on his behalf and state
   under his signature the name of the incapable person and the
   incapacity which prevents the latter from signing. Where an
   incapacitated person is a patient in a hospital or institution
   the Chief Resident Officer or person in charge of the hospital
   or institution is the person who must register him.

6. The Registration Form must either be delivered at or
   posted to the National Service Registration Office in
   the capital city of the State in which you usually live (" Sydney"
   if you live in the Australian Capital Territory and " Adelaide"
   if in the Northern Territory) within 14 days after the date
   for registration specified in the Notice of the Minister for
   Labour and National Service published in the Common-
   wealth Gazette.

7. You must sign the Form with your usual signature: it
   will be used as a specimen signature.

These Notes will help you correctly complete the Registration Form.

Item 7: Your date of arrival in Australia is the date you
   arrived at your place of disembarkation; if you have come
to Australia more than once, give the date of your last
arrival.

Item 10(b): Insert the number of the grade or form of the
   school class you attended in your last year at school, e.g.,
   6th Grade primary school, 5th Form secondary school, 2nd year technical college, etc.

Item 10(o): Insert particulars of certificates obtained, e.g.
   Matriculation, Leaving, Senior, Junior, Intermediate,
   Schools Board, or other similar Certificate

Item 10(f): Insert particulars of degrees, diplomas,
   certificates, etc. of universities, teachers' colleges, technical
   colleges, etc.

Item 12: " Employee " includes apprentices and those
   engaged in casual or seasonal work such as shearing, fruit
   picking, waterfront work, etc. If you are unemployed, have
   not started work, or are a student, including a student
   temporarily engaged in vacation work, you should write
   " Nil " in answer to this Item.

Use precise terms to describe your occupation. For
   example write " builder's labourer " , not just " labourer " ;
   " coal miner " , not just " miner " ; " metal machinist " ;
   not just " factory worker " ; " clerk " , not just " public
   servant " ;

Item 13: If you are an apprentice complete this item as well
   as Items 10 and 12.

Item 14: This item relates to persons who employ other
   persons or who work on their own account. Employees
   should write " Nil ".

Item 16: Full-time students and those who answer Item 15
   should write " nil " in answer to this Item.

Item 17(b): Members of the Citizen Naval Forces should
   insert only their official number.

Item 21: If you are single, the name and address to be given
   will normally be that of a parent or guardian; if you are
   married, it will be the name and address of your wife.
INFORMATION ABOUT NATIONAL SERVICE

These notes have been prepared to assist men who are liable to be called up for voluntary service under the National Service Act to understand the provisions of the Act that are likely to affect them. They must not be regarded as an authoritative interpretation of the Act. If further information is required on any particular point, please inquire at the National Service Registration Office in the capital city in which you live ("Sydney" for the Australian Capital Territory and "Adelaide" for the Northern Territory) or the nearest District Employment Office of the Department of Labour and National Service.

The items leading to call-up for service are:

1. Registration
2. Selection by ballot
3. Deferral (if the need arises)
4. Personal Interview and Medical Examination
5. Call-up

1. Method of Registration

You register by filling in and signing the attached Registration Form, detaching it and then delivering it to the National Service Registration Office at the address given below or to the Department of the State of which you are a resident ("Sydney" for the Australian Capital Territory and "Adelaide" for the Northern Territory) or posting it to the Registrar at that office in accordance with these notes on the form. You are not deemed to be registered until your Registration Form has been received by the Registrar.

2. Voluntary Registration

An alien who voluntarily registers for national service (see Instruction 3 opposite) must complete form 19 of the Registration Form. He will be notified by letter if his application cannot be accepted. Otherwise he will be issued with a Certificate of Registration in the normal way and has the same rights as call-up as though he were a British subject.

A person who volunteers for service ahead of the normal call-up (see Instruction 4 opposite) must state his reason for so doing in Item 20. He will be notified by letter if his application cannot be accepted; otherwise he will be issued with a Certificate of Registration in the normal way and will be liable to be called-up as though registered at the normal time.

An alien who volunteers for national service may be eligible to count his period of national service as double time as regards the residential qualification for naturalization purposes, that is to say, one month's national service may count as two months' residence. Details may be had from a National Service Registration Office or any District Employment Office.

3. Acknowledgment of Registration

All Registration Forms received by the Registrar will be acknowledged. If a correctly completed Form is received a Certificate of Registration will be posted to you. This Certificate will show the Date of Registration for the person registered and the National Service Office to which it is delivered. You must take care of this Certificate since it is proof of your registration and you may be required to produce it at any time.

If your application is received it will be acknowledged but a Certificate of Registration will not be issued until the Form has been corrected or completed.

If you do not receive a Certificate or other acknowledgment within 21 days of delivery or posting your Registration Form you should assume that your Form has not been received by the Registrar. You should then, within a further seven days, communicate by registered post with the Registrar at the National Service Registration Office to which you addressed your Registration Form. By doing so you will avoid the possibility of committing an offence of failing to register.

4. Change of Address

If, after having registered, you change your place of living, you must within 30 days notify your new place of living in accordance with the instructions you will find on your Certificate of Registration. You must continue to apply to the Registrar, National Service Registration Office, or to your nearest District Employment Office for the issue of a new Certificate.

5. Loss of Certificate of Registration

If you lose your Certificate of Registration, or it is destroyed or defaced, you may apply to the Registrar, National Service Registration Office, or to your nearest District Employment Office for the issue of a new Certificate.

6.Permission to Leave Australia

If you wish to leave Australia before commencing national service and are a registered national service or a notice has been published in the Commonwealth Gazette requiring you to register, you must apply for permission to your National Service Registration Office.

If you have been issued with a permit to leave Australia under the National Service Act you must retain it and within fourteen days after returning to Australia insert the address of the place at which you are then living or intend to live and forward the permit to the Registrar at the National Service Registration Office by which it was issued.

7. Conscientious Objection

You must register in the usual way even if you have conscientious beliefs that do not allow you to bear arms or undergo service. You should make application for registration as a conscientious objector as soon as possible after receiving your Certificate of Registration. An application form is obtainable from the National Service Registration Office or any District Employment Office. When completed it should be sent to the Registrar at the National Service Registration Office.

If you are selected for service by the ballot (see paragraph 9(e)) and are not otherwise eligible for exemption or indefinite deferment, the Registrar will refer your application to a Magistrate for hearing and determination. The Magistrate will have power to direct either that you be employed only on duties of a non-combatant nature or that you be exempted from all service. If your application is unsuccessful you have a right of appeal to a higher Court.

If you are not among those selected for service by the ballot or if you are otherwise eligible for exemption or indefinite deferment, there will be no need to have your application determined by a Magistrate. The Registrar will advise you of this when notifying you that you will not be required for service.

8. Exemption from call-up

The following persons are exempt from call-up for national service but they must register in the usual way:

- persons suffering from physical or mental disabilities;
- students at a theological college or theological students;
- ministers of religion;
- members of a religious order who devote the whole of their time to the duties of the order and persons who are students at a college maintained solely for training persons to become members of such orders.

If it appears that you are exempt from call-up because you belong to one of these classes, you will be asked in due course to substantiate your claim to exemption. Exemption from call-up applies only so long as the employment, occupation or status on which the exemption is based, continues. You may, however, undertake service voluntarily if you so desire.

9. Deferment of call-up

The National Service Act authorizes the grant to (those who have registered) of deferment of liability to render service required by the Act. The following are the relevant circumstances:

(a) Ballot. A ballot is held after each national service registration to select those to be considered for call-up. All who register at the proper time are eligible to take part in this ballot. Those who fail to register at the proper time will be liable to be called up for service regardless of the ballot result in addition to a penalty of 6 months' detention if the ballot is based on birthdate.

(b) If your birthdate is drawn you will be called up for service provided you meet the standards of fitness required by the Army and are not exempted or deferred on other grounds. You will be given ample notice of arrangements for your medical examination and interview and call-up.

If your birthdate is not drawn you will be granted indefinite deferment of your liability to render service. You will be notified personally of this by letter. At the same time you will be advised of the action you should take if you wish to volunteer for service.

(b) Students and Apprentices. Deferment may be granted where it can be demonstrated that the performance of national service at the time would be likely to prejudice your future education or professional or technical training.

If you are an apprentice or a student or if you are soon to become one you should give particular attention to Items 10, 12 and 13 of the attached Registration Form and answer them as fully as possible. The Registrar may later ask you to supply further details.

Apprentices will normally be granted deferment until they have completed their training and to the extent to which they are normally granted deferment until they have acquired their primary qualification, e.g. degree, diploma etc. Part-time students who have completed their course relevant to their careers may be normally granted deferment to enable them to complete their course of study. You will be notified of any deferment granted you as soon as possible.
11. Call-up

If you are found to be fit for service, a call-up notice will be sent to you. This will state the time and place at which you are to report and will contain instructions on the travelling arrangements. Subject to deferral, the call-up notice will be registered in the first half of the year and will be called up for service in the second half of that year and those required to register in the second half of the year will be called up in the first half of the succeeding year. At least fourteen days' notice of call-up will be given. You must take your call-up notice and Certificate of Registration with you when reporting for service. Arrangements will be made to provide you with any travel warrants that are necessary for your travel.

On receipt of a call-up notice you must immediately notify your employer, but you should not leave your job until you are called up for service. If you do so you may lose your right to reinstatement (see paragraph 12).

12. Protection of Civilian Employment

An employer must not prevent any employee from registering or from registering in the regular Citizen Military Forces or from being called up for service unless you are engaged to your employer as soon as is reasonably practicable. A period of service in the Citizen Military Forces will not be counted as a period of service in your previous occupation and if you subsequently return to your previous occupation without compensation for the years during which you were not employed you will have the same rights as if you had not been called up.

Upon reinstatement, the continuity of your employment will be deemed not to have been broken by your period of service.

If you remain in your previous employment for a period of at least one month at the time of your call-up, your employer will have the right to prevent you from being called up for service. If you subsequently return to your previous occupation without compensation for the years during which you were not employed you will have the same rights as if you had not been called up.

13. Other Rehabilitation Benefits

A national serviceman who serves in special areas may qualify for benefits under specified conditions for the Defence Force Rehabilitation Fund and War Service Homes entitlement. Details of other rehabilitation benefits may be obtained from the National Service Registration Office or from the Commander of your unit.

National servicemen are liable for two years' full-time service in the Regular Army (R.A.S.) followed by four years' part-time service in the Regular Army Reserve (R.A.R.) or, in the case of selected volunteers, by four years' part-time service in the Reserve. While in the Reserve they are liable for a maximum of 14 days' continuous camp training each year; they are also liable to one week's service in time of defence emergency as defined by the Defence Act to be called up for continuous service, which may be in Australia or overseas.

On joining the R.A.S. members will be posted to a Training Centre for not less than three months, after which they will be posted to a Regular Army Unit for service in Australia or overseas as required.

National servicemen will be eligible for promotion to non-commissioned ranks, provision only subject to the necessary qualifications and are not to be regarded as having been selected for training. National servicemen will also be eligible for selection to attend an Officer Cadet Training Unit for a six-months' course. On graduation they will be granted the provisional rank of Second Lieutenant and have the opportunity later to apply for appointment to a permanent Short Service Commission. Details may be had from a National Service Registration Office or any District Employment Office.

While members of the R.A.S. may be entitled to normal Regular Army financial conditions (pay, allowances, compensation cover, rehabilitation assistance, etc.) they may apply at any stage after registration or while rendering full-time service to join the Australian Regular Army: three or six years of engagement are available. They will become eligible for the full entitlement of Regular Army rates of pay and allowances including, if serving a six-year engagement, membership of the Defence Forces Retirement Benefits Fund.

During any annual training in the Reserve national servicemen will be paid Regular Army rates of pay, but allowances will be paid under varying conditions.

National servicemen may apply at any time to join any of the Permanent Forces of the Commonwealth of Australia, that is, the Regular Army, and on return to your employment.